**10. Project Approval and Authorization Document**

**Project Title:**

**Odoo ERP Integration for Safaricom Telecom**

**1. Project Summary**

The project aims to implement and integrate a comprehensive Odoo ERP system customized for telecom operations. This initiative will unify billing, CRM, finance, procurement, and service management, integrating with OSS/BSS and Mobile Money platforms to enhance operational efficiency, regulatory compliance, and customer experience.

**2. Key Objectives**

* Implement and customize Odoo ERP modules tailored to Safaricom’s telecom business needs.
* Integrate with legacy OSS/BSS and Mobile Money platforms to enable seamless data flow.
* Improve billing accuracy, financial reporting, and customer service processes.
* Achieve compliance with regulatory and security requirements.
* Complete project within agreed budget and schedule.

**3. Scope Overview**

The scope includes ERP module configuration, integration development, data migration, testing, training, and deployment. It excludes OSS/BSS system development and infrastructure upgrades outside ERP hosting.

**4. Budget and Timeline**

* **Approved Budget:** $[Insert Amount]
* **Planned Start Date:** [Insert Date]
* **Planned Completion Date:** [Insert Date]

**5. Project Sponsor Approval**

By signing below, the undersigned authorize the project to proceed as outlined, acknowledging the budget, scope, timeline, and resource commitments.

| **Name** | **Title** | **Signature** | **Date** |
| --- | --- | --- | --- |
| [Executive Sponsor] | Project Sponsor |  |  |
| [CIO or IT Director] | IT Leadership |  |  |
| [Finance Director] | Finance |  |  |
| [Project Manager] | Project Manager |  |  |

**6. Authorization Statement**

I hereby approve the initiation of the Odoo ERP Integration project and authorize the Project Manager and team to proceed with planning and execution according to the approved scope, budget, and timeline.

**Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
**Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
**Title:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_